



**be active.**

# Office for Recreation and Sport

## Barossa Club Planning Workshop

Looking to the future and planning for your clubs survival

### Workshop Details

Good management practises and governance have become standard requirements for all active recreation and sporting clubs/organisations regardless of size. The key to success is to plan. This is the most effective way to sustain, improve and develop your club/organisation and map out a better future.

This workshop has been developed by the Office for Recreation and Sport to address to provide relevant information to assist recreation and sporting clubs tackle strategic planning.

A good plan helps to prepare your club for future challenges and contains objectives that are achievable and practical.

### Presenters

The workshop will be delivered by Project Officers from the Office for Recreation and Sports who have a varied background in the recreation and sport industry and regularly work with not for profit active recreation and sporting clubs.

### Dates & Venue

#### Introduction Session

Date: Wednesday 13<sup>th</sup> June 2007

Time: 7.00pm to 8.30pm

Venue: Tanunda Bowling Club  
Elizabeth St

#### Planning Workshop

Date: Sunday 24<sup>th</sup> June 2007

Time: 10.00am to 4.30pm

Venue: Tanunda Bowling Club  
Elizabeth St

### Times & Format

The introduction session will be held for board members and club presidents/vice presidents to explain the benefits of club planning and to provide an overview of the process. The club person/people who attends this session will then report to the club and coordinate a larger group of club representative to attend the Planning Workshop. This introduction session will commence at 7pm and finish no later than 8.30pm.

The Planning workshop will be a full day session with as many club members as you can recruit, committee members, president, treasurer, board members, athletes, parents etc. As a group you will identify your clubs strengths, weaknesses, opportunities and the threats to you. Then you will go through the process of creating a strategic plan specifically for your club that is achievable, measurable and relevant.

### Registrations

Attendance is free however **registrations are essential** for catering and seating purposes. Please ensure your registration is in by **1 June 2007**.

Please turn over and complete the registration form and return to the  
Office for Recreation and Sport

## Barossa Club Planning Workshop - Fax Back Sheet

Please indicate the names of the people who will be attending the information session to be held on Wednesday 13<sup>th</sup> June at 7pm at Tanunda Bowling Club.

**After completing the details below please return to the Office for Recreation and Sport:**

**By Post:** Christine Wyman, PO Box 219, Brooklyn Park, SA, 5032  
**By Fax:** (08) 8416 66753  
**By e-mail:** wyman.christine@saugov.sa.gov.au

For any other enquiry please contact Christine Wyman at the Office for Recreation and Sport on (08) 8416 6707

### Registration Details

Club / Organisation: \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

We will be attending:

*Attendees:*

*Position within the Club:*

_____	_____
_____	_____
_____	_____
_____	_____

### Privacy Statement

Your organisations name and contact details will be used as follows:

- For notification of seminar related news.
- ORS Coach and Volunteer Education Centre
- ORS Club Development Network
- Active Australian Schools Network

Should you not wish your details to be used for this purpose please tick this box.