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Office for Recreation and Sport

Active Club Program Funding Workshop

W E L C O M E

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.



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Some facts

Since 1996 there have been –

- 23 rounds with over 11,200 applications received.
- Over 5200 successful applicants.
- Receiving over **\$19.8 Million.**
- Generally a 50% success rate.



Some facts

- Projects which develop and expand services, thereby increasing the community's access to quality active recreation and sport activities and facilities.

NOVEMBER 2007 round

Applications received: 412

Applications successful: 187

Amount requested: approx \$2.8 Million

Amount approved: \$ 1.08 Million



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Who can apply for funding

- **Sport and active recreation organisations**
 - Core business objective **must** be to provide active recreation and sport programs and services.
 - *Probable ineligible organisation may include; Oval management group, Community Recreation Centre*
- **Community based, not for profit organisations.**
- **Incorporated Body**
 - Associations Incorporations Act (1985), or other comparable legal status as recognised by the Office for Recreation and Sport.



Who can't apply?

- **Gaming Machines Licence holder or be associated with an Organisation that does**
 - For example: a social club that has the opportunity to derive a benefit from this type of association will be ineligible.
- **Outstanding acquittal of a previous grant**
 - Applicants that have an outstanding acquittal of a previous Active Club grant or other ORS grant.
- **Applicants that received an Active Club Grant in the previous round.**
 - (last round November 2007)



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Funding support available

(1) Program and Equipment

(2) Facility

(3) Youth At Risk (YAR)

- Applicants can only submit one application per organisation.
- Grant types cannot be mixed.



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Program and Equipment Funding

- *100% of project cost up to \$10,000*
- **An eligible project may include (but not limited to):**
 - Purchase of equipment
 - Production of resource materials
 - Coach education program
 - Mature age sporting and active activities
 - Education and training programs for officials, volunteers and administrators
 - Recreation and sporting events and conferences
 - A project to promote the benefits of planning for a sport and active recreation organisation
 - Projects that result in greater participation in sporting and active recreation activities by Aboriginal and Torres Strait Islanders, people from non-English speaking backgrounds and people in rural and isolated communities.



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Program and Equipment Ineligible Project

- Prizes and Trophies
- Construction of facilities
- Purchase of vehicles
- Subsidies
- Wages
- The repayment of loans
- Recurrent expenses, (i.e. electricity, insurance etc)



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Facility Funding Conditions

- The applicant must:
 - contribute at least **50%** of the total cost of the project
 - have written support of the Local Government Authority (Council)
 - written approval from the landowner
 - Hold freehold title to or a secure tenure over the land
 - submit developed sketch plans
 - Provide up to date design standards in the planning of new or upgraded facilities
 - Provide a quote and/or estimate of costs (including volunteer labour, donations, in-kind support etc)



Facility Funding

- **An eligible project may include (but not limited to):**
 - The construction of facilities to be used for sport and active recreation activities
 - The purchase and or renovation of existing facilities to provide additional sport and active recreation activities
 - Equipment and fit out costs of community sport and active recreation facilities
 - Extension of existing facilities to maximise its multipurpose use
 - Health and safety upgrades (e.g. ramps, disabled access, etc)
 - The development or upgrading of playing fields including the initial provision of irrigation or watering systems.



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Facility Funding Ineligible Projects

- Feasibility studies or professional fees related to the purchase or upgrading of facilities
- Purchase of land other than for the extension or modification of playing fields
- Cost of routine maintenance, recurrent expenses, replacement or repair work
- Assessed cost of volunteer labour
- Repair of facilities damaged by fire, explosion, vandalism, flood, storm or other natural disaster
- Construction of caretaker's residence, landscaping, car parks, road works and ongoing cost of irrigation of playing fields
- Toilet blocks that are constructed in isolation to existing clubrooms, change rooms, and similar facilities.



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Youth At Risk Funding Conditions

Funding will be made available where it can be demonstrated that an area has:

- Significant levels of youth contact with the **criminal justice system**
- A high proportion of **young people** in the community
- **Low levels of participation** in sport amongst young people
- Few or **hard to access** sporting or recreational facilities



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Youth At Risk Funding Programs and Equipment

- 100% of project cost up to \$10,000
- An eligible project may include (but not limited to):
 - Projects that increase the general participation in a sport or recreation by youth
 - Programs that foster youth/police relations through sport and/or recreation activities
 - Programs that use high profile sporting persons to convey positive role models for young people
 - The purchase of equipment
 - Coach education programs for youth
 - Recreation and sporting events and conferences for youth
 - Production of resource materials targeting youth



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How to apply for funding

- Obtain the Funding Guidelines and Application pack from:
 - www.recsport.sa.gov.au
 - Your State Electorate Office, Local Government Authority, Sport and Recreation Industry bodies
 - Email ORS at ors.grants@saugov.sa.gov.au



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How to apply for Funding

- Carefully read the Funding Guidelines to:
 - Check your eligibility to apply
 - Determine which funding option best suits your project/proposal
- Complete the application in full and include all essential documents
- Check and submit your application to the ORS by post or in person before the closing date - ***Do not email or fax your application***
- ***A late application will not be accepted***



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How to apply for funding

- Closing date is defined as:
 - Application is post marked on or before the closing date
 - Delivered in person to the ORS before 5.15 pm on the closing date



Next steps

STEP 1: Application screened



STEP 2: Electorate check



STEP 3: Funding Assessment Committee



STEP 4: Rankings



STEP 5: Recommendations



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Frequently Asked Questions



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What if the organisation is not incorporated yet?

Contact the Active Club Grants Consultant to discuss the progress of your application for Incorporation with OCBA. You may still apply in this round but make it clear that you have applied for Incorporation and are waiting for confirmation of your Incorporation status.

Do I have to provide sketch plans for a Facility project?

Yes

How do we estimate the cost of volunteer labour?

Approximately \$20 per hour is a good estimation for unskilled labour and \$45 for skilled labour.



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Can I have an extension to submit my application?

NO – ONLY applications received or post marked on or before the closing time and date will be accepted

Can I apply under other Grant Programs also?

YES – If no outstanding grants through the ORS

How long after the closing date before I find out if the application has been successful?

All applicants will be notified by mail around 3-4 months after the closing date



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Can I complete the application online?

NO. A Word type in version is available at our website, you can Print and sign the declaration and send in with the essential attachments. Applications received by E-mail or Facsimile will not be accepted.

What if the activity of the organisation is spread over more than one electorate?

Please contact a Grants Consultant.

What is meant by certified financial statements?

Signed by the Club Treasurer or President to declare that the finances are true and correct.

What financial statements should I provide?

A Profit & Loss / Income & Expenditure Statement and also ideal to provide a Balance Sheet / Assets & Liabilities Statement.



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Can I apply for a project that has been completed?

Yes, if the project started on or after 1 July 2007 – projects must start within or after the same financial year as the funding round.

What happens if my application is successful?

You will receive 2 copies of the Funding Agreement that must be signed and returned before a payment can be processed. The required Evaluation and Expenditure forms will then be forwarded with a countersigned copy of the Funding Agreement. The payment will be forwarded to your local MP who will present the cheque on behalf of the State Government.

What can I do if my application is unsuccessful?

Contact a Grants Consultant to find out why.



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Questions???

Thank you for your attendance.



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Contact us if you have any questions

Active Club Program Grants Consultants

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Or

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