



## DECLARATION ON APPLICATION FOR EMPLOYMENT IN THE SOUTH AUSTRALIAN PUBLIC SECTOR

I .....  
(print name in full)

of .....  
(address)

**do declare as follows:**

1. I am an applicant for the position of .....  
(name of position)

in the **DEPARTMENT OF PREMIER AND CABINET**

2. I acknowledge that, if my application for employment in the South Australian public sector is successful and I am employed in the public sector either in the position for which I have applied or in any other position, I may, during the course of that employment, gain access to information. Detailed provisions regarding disclosure of confidential information are contained in relevant public sector guidelines and regulations. Without detracting from any such guidelines or regulations, unless such information is clearly not of a confidential nature, and unless I am expressly advised to the contrary by appropriate supervisors, all such information is to be treated as being of a confidential nature. The expression "confidential information" as used in this declaration means all information which must be treated as being of a confidential nature. I understand that I must not disclose or make use of that confidential information, during or after that employment, except in the proper course of my duties. In particular, I undertake not to use any confidential information gained by virtue of any public sector employment, with the intent of securing a benefit for myself, any person, company or any future employer.

3. I undertake that, if my application for employment in the South Australian public sector is successful and I am employed in the public sector either in the position for which I have applied or in any other position, I will not engage in any external or private activities which will result in a conflict or potential conflict of interest with any of my duties as a public sector employee. Detailed provisions regarding disclosure of confidential information are contained in relevant public sector guidelines and regulations. Without detracting from such guidelines or regulations, in any case where there is any possible doubt regarding a potential conflict of interest, I undertake to seek advice and instruction from an appropriate supervisor.

Applicant Signature: ..... Date: .....

4. I understand that, if my application for employment in the South Australian public sector is successful and I am employed in the public sector either in the position for which I have applied or in any other position, the offering of employment to me in the public sector will be expressly on the basis that the information that I have provided in relation to my application for employment is true and correct in every detail. I understand that any incorrect statement in my application or interview for employment on any matter relevant to my employment in the public sector, including (but not restricted) my qualifications, experience, ability, physical or mental health or personal integrity, may make me liable to disciplinary action which may include dismissal.

5. To the best of my knowledge all information contained in my application, provided in support of my application and disclosed in response to the following questions is true and correct in every respect.

(Tick appropriate box)

a) Do you currently have any disability or medical condition which might prevent or impede you from being able to satisfactorily perform any duties that might be required of you in the position for which you have applied?

Yes                       Unsure                       No

If yes or unsure, please provide details: (Please include details of any assistance/adjustments that would allow you to carry out the functions of the position)

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**Please Note:** If you have any disability or medical condition which might require the provision of a non standard measure to either provide you with a safe system of work, or to enable you to satisfactorily perform your duties, you should tell us. This information is necessary to enable us to provide a safe system of work to you in the event that you are offered employment, and to enable us to provide appropriate assistance. The provision of any such information will not be used to discriminate against you because of the existence of any such disability or medical condition.

b) If you are offered the position, do you agree to undergo a medical examination that relates to the functions of the position?

Yes                       No

Applicant Signature: .....Date: .....

c) Have you ever been convicted of an offence?

Yes  No

If yes, please provide details:

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d) Are you currently facing charges yet to be determined for any offences?

Yes  No

If yes, please provide details:

e) Have you ever received any voluntary early retirement or voluntary separation package from the South Australian public sector?

Yes  No

If yes, please provide details of resignation date and name of agency / authority issuing retirement / separation package:

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**Please Note** "Public Sector" in relation to such packages means any agency or instrumentality of the Crown in right of the State of South Australia and includes any body corporate that is in existence or which is established by or under any Act and which is subject to control or direction by a Minister.

f) Have you ever received any payment, involving your resignation from South Australian public sector employment, in redemption of a liability under the South Australian worker's compensation legislation?

Yes  No

If yes, please provide details of the date of resignation and name of agency / authority in which resignation took effect:

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Applicant Signature: .....Date: .....

I declare that the information in this declaration and in any other documents completed by me in support of my application for employment in the South Australian public sector, and the information provided by me during any interviews in connection with my application for employment in the South Australian public sector, is true and correct in every detail. I also understand that any offer of employment to me in the public sector will be expressly on the basis that the information that I have provided in relation to my application for employment is true and correct in every detail. I understand that any incorrect statement in connection with my application for employment in the South Australian public sector may lead to a rejection of my application for employment, or, in the event that I am offered employment in the South Australian public sector, make me liable to disciplinary action which may include dismissal.

Applicant Signature:.....Date:.....